

**TOWN OF CHESHIRE
TOWN COUNCIL POLICY RESOLUTION**

WHEREAS, during the winter months, on occasion, mailboxes become damaged or broken as a result of snow being thrown against them by Town and State snow plows during snow removal, and,

WHEREAS, on occasion mailboxes are damaged by being actually struck by Town snow plows,

NOW, THEREFORE, BE IT RESOLVED, that the Cheshire Town Council established the following policy concerning mailboxes:

- A. Residents and taxpayers are advised of the importance of the proper placement and anchoring of their mailboxes so that damage to the boxes does not result from winter snow removal operations.
- B. All mailboxes should be securely fastened to a sturdy post, which is sufficiently anchored in the ground to resist the impact of plowed snow.
- C. The mailbox should be at least 12" behind the face of the curb or edge of pavement to prevent contact by the plow itself, and should be in conformance with postal regulations.
- D. **In the event a mailbox is actually struck by a Town snowplow, and it meets the above policy guidelines, the Town will:**
 - **Repair the damage, if possible; OR**
 - **Replace the damaged components with a standard metal mailbox (approximate size 6.5" w x 19" l x 8.5" h) and a 4" x 4" wood post; OR**
 - **Reimburse up to \$200 for materials/labor upon submission of valid receipts.**
- E. **Mailbox damage must be reported to the Public Works Department within 48 hours of plowing cessation.**
- F. The Director of Public Works, or his designee, will make a decision regarding disputes over responsibility for damaged mailboxes.

BE IT FURTHER RESOLVED, that the above resolution, which was originally adopted at Cheshire, Connecticut on December 18, 1978, in order to establish a clear policy concerning mailboxes and to create a public awareness of general Town policy, is revised on December 9, 2014.

ADOPTED BY TOWN COUNCIL DECEMBER 9, 2014